



VIRGINIA SESQUICENTENNIAL OF THE
AMERICAN CIVIL WAR COMMISSION

EXECUTIVE COMMITTEE MEETING

January 15, 2009, 4:00 p.m.
Speaker's Conference Room - 6th floor
General Assembly Building
www.VirginiaCivilWar.org

AGENDA

1. Call to Order
Speaker of the House of Delegates William J. Howell
2. Establishment of Logo Approval Process and Consideration of Applications to Affix Logo:
 - Prince William/Manassas/Manassas Park local sesquicentennial committee:
 - (1) Prince William County Civil War Heritage Brochure
 - (2) Lecture: "*The Newby Family and Harper's Ferry in 1859*"
 - Civil War Preservation Trust photo exhibition
3. Confirmation of Vendor for Signature Conference
4. Other Business
5. Adjournment

Members of the Executive Committee:

The Honorable William J. Howell, *Chairman*
The Honorable Charles J. Colgan, Sr., *Vice Chairman*
The Honorable Albert C. Eisenberg
The Honorable Algie T. Howell, Jr.
Dr. Paul A. Levensgood
Dr. James I. Robertson, Jr.

Liaisons to the Commission:

Dan Timberlake, Director, Department of Planning and Budget
Jerry Edwards, Associate Director, Department of Planning and Budget
Richard Lewis, National Public Relations Manager, Virginia Tourism Corporation
Brian Shepard, Policy Director, Office of the Governor
Dr. Sandy Treadway, Librarian of Virginia

Commission Staff:

Division of Legislative Services:
Cheryl Jackson, Executive Director
Brenda Edwards, Senior Research Associate
Gwen Foley, Senior Operations Staff Assistant
Tricia Hagan, Executive Assistant
E. M. Miller, Jr., Div. of Legislative Services Director
Danielle Watkins, Development Officer

House Committee Operations:

Scott Maddrea, Deputy Clerk

House Appropriations Committee:

Michael Jay, Legislative Fiscal Analyst

Senate Finance Committee:

Dick Hickman, Deputy Director

**VIRGINIA SESQUICENTENNIAL OF THE AMERICAN CIVIL WAR
COMMISSION**

Report of the Executive Committee

Speaker of the House William J. Howell, Chairman

January 15, 2009

Executive committee members present: Speaker William J. Howell, Delegate Albert C. Eisenberg, Delegate Algie T. Howell, Jr.

Speaker Howell welcomed everyone in attendance to the meeting. Dr. Paul A. Levensgood attended via teleconference. Speaker Howell also acknowledged the newest member of the House of Delegates, Barry L. Knight who was sitting in on the meeting.

Establishment of Logo Approval Process and Consideration of Applications to Affix Logo:

Prince William/Manassas/Manassas Park Local Sesquicentennial Committee

Speaker Howell discussed the approval process for logo usage, and the consideration of the Prince William/Manassas/Manassas Park local sesquicentennial committee for their use of the logo. Prince William County will be producing a Civil War Heritage Brochure, which will be in conjunction with the Civil War Sesquicentennial. This particular brochure is intended as a tourism guide to the different Civil War sites, museums, parks, and trails located throughout the Prince William County and the cities Manassas and Manassas Park. Prince William County will also conduct a lecture titled "*The Newby Family and Harper's Ferry in 1859.*" The lecture will be conducted by Dr. Philip Schwarz of Virginia Commonwealth University, who Dr. Levensgood noted, is a respected Civil War historian. The logo will be placed on marketing materials to promote the lecture. Advertisement of the lecture will be to people of all ages and education. Dr. Paul Levensgood made a motion to approve the application to affix the logo to Prince William County, which was seconded by Delegate Algie Howell. The Executive Committee unanimously passed the motion.

Civil War Preservation Trust Photo Exhibition:

Speaker Howell then discussed the approval of the logo usage for the Civil War Preservation Trust (CWPT) photo exhibition, "Virginia at War," which will depict a photographic journey of images throughout Civil War history in Virginia. The use of the logo will be at the bottom of each panel stating that the exhibit is a joint Civil War Preservation Trust/Virginia Sesquicentennial Commission project. Dr. Levensgood made a motion to approve the application, which was seconded by Delegate Eisenberg. The Executive Committee unanimously passed the motion.

Speaker Howell discussed the process for approval of routine logo requests. Speaker Howell delegated to the Executive Director, Cheryl Jackson, authority to make decisions on application for logo assignment to committees acting with authority of a local government and other routine requests, reporting to the Executive Committee on a regular basis. Dr. Paul Levensgood offered his assistance to Ms. Jackson when needed.

Confirmation of Vendor for Signature Conference:

Ms. Jackson discussed the confirmation of a vendor for the book signing event that will take place on April 29, 2009 at the Signature Conference, "*America on the Eve of the Civil War.*" The recommended vendor is the University of Richmond, where the conference is taking place. Delegate Algie Howell made a motion to approve the confirmation of the University of Richmond as the vendor, which was seconded by Delegate Eisenberg. The Executive Committee unanimously passed the motion.

Other Business:

Speaker Howell discussed the micro-grants which are affiliated with the American Civil War Sesquicentennial Tourism Marketing program being offered to the localities. These grants opened on January 12, 2009 with a deadline of March 17, 2009. The Executive Committee will pick a date once the grant window has closed for a meeting to decide which applicants will receive a grant.